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1.

Introduction

The security of your personal data and personal integrity is of utmost importance to us. Companies within Intensogruppen are accountable for ensuring that all personal data is processed accurately and in compliance with relevant data protection laws. This privacy policy outlines the procedures for processing your personal data.

The entities within the "Intensogruppen" (referred to as "we," "us," "our") include Säljpoolen i Sverige AB (reg. no. 556354-3726), Intenso Teknikrekrytering AB (reg. no. 556765-2762), Intensogruppen AB (reg. no. 556995-8662), and Intenso Teknikrekrytering Syd AB (reg. no. 559216-7620), as well as prospective companies within the group.

2.

The policy's applicability

This informational text elucidates Intensogruppen's approach to managing the personal data of customers, suppliers, representatives, potential candidates, and reference persons in recruitment processes.

This informational text does not cover our candidate handling in the recruitment process at Masterhelp. Details about this are outlined in our dedicated privacy policy for Masterhelp, accessible <u>here</u>.



What personal data is processed about you and for what purpose?

In our business dealings with customers, suppliers, and representatives.

To facilitate our business relationship, grant access to our services, fulfill our obligations to you or the individual in question, and foster future business connections, we handle your name and contact information, including address, email, and phone number.

Legal assistance: Personal data processing for these purposes primarily relies on the legitimate interest of Intensogruppen. Processing your data is necessary to facilitate the business relationship of Intensogruppen.

Intensogruppen retains business documentation including time reports, invoices, job descriptions, and declarations for ten (10) years after the contract period concludes. This practice aligns with the Accounting Act and ensures the preservation of legal claims as stipulated by the Prescription Act.

Recipient: Your contact information is exchanged among Intensogruppen companies for collaboration on customer service delivery and supplier service provision. This sharing is founded on a genuine interest in fostering cooperation within the group concerning our present business circumstances.



3.

What personal data is processed about you and for what purpose?

In our management of prospective candidates

In order to proceed with the recruitment process for job seekers, we gather personal data from various sources including yourself, the internet, or referrals. This includes collecting contact information like your name, email, address, and phone number. Details regarding the management of personal data during recruitment are outlined in the information provided by Masterhelp. Further information on this process can be found <u>here</u>.

Legal Basis: The processing of your personal data as a prospective candidate is grounded on legitimate interest. The processing of your personal data is shifted to be founded on the execution of recruitment contracts concerning your consent to participate as a candidate in a recruitment initiative.

Information regarding potential candidates is stored for a maximum of eight years following the most recent recruitment process. The storage duration is prolonged from four to eight years upon your consent.

If you opt to refuse additional contact, we will honor your decision and manage your information following our thinning strategy for Masterhelp.

Recipient: Your contact information is exchanged among Intensogruppen companies for collaborative recruitment purposes. This sharing is founded on a genuine interest in fostering cooperation within the group to enhance our service offerings.



What personal data is processed about you and for what purpose?

In our management of reference individuals in recruitment tasks

To guarantee the quality of candidate recruitment, we engage in discussions with the candidate's references. This process includes managing the reference person's contact information like name, email, phone number, and address, as well as work-related details such as position, areas of responsibility, and other pertinent information essential for verifying the candidate's credibility and maintaining the excellence of our recruitment service.

Legal assistance: Reference persons' personal data is managed based on legitimate interest. Contact with reference persons is necessary to verify candidates' credibility and quality.

Data Retention: Details regarding reference individuals are typically retained for a maximum of two years following the conclusion of the recruitment procedure to meet obligations outlined in the Discrimination Act.

Recipients: Contact and other details regarding reference individuals are shared within Intensogruppen with employees involved in the ongoing recruitment project.



4.

Safeguarding your personal data

We employ technical and organizational measures to uphold confidentiality, safeguard privacy, and restrict access to your personal data. Our technical safeguards are in place to thwart illegal or unauthorized data access and prevent data loss, destruction, and damage.

Employees receive guidance on handling personal data, and access to data is restricted to individuals who require it for their job duties. We regularly assess our systems, procedures, and policies to guarantee the ongoing protection and security of personal data.

Your entitlements

You possess specific rights in accordance with data protection regulations. Should you wish to exercise any of these rights, feel free to reach out to us. Intenso Teknikrekrytering AB serves as the primary contact for Intensogruppen in relation to this matter. Contact information is available in section 6 below.

Information Rights

You are entitled to receive information about how we handle your personal data. We honor this entitlement through this informational text, service-specific details, and by addressing any inquiries you may have.

Your entitlements

Access Right (Extract from Register)

You are entitled to inquire about how Intensogruppen handles your personal data and to obtain a copy of your personal data, known as a register extract.

To obtain register extracts, please submit your request via email to <u>info@intenso.se</u>. To facilitate identification, kindly send your request from an email address previously used to communicate with us. Please include "Register extract GDPR" in the subject line.

Right to data portability

If we process your personal data for agreement or consent fulfillment, you have the right to request a copy of your information to facilitate the transfer of your data to another recipient.

Rectification right

We always strive for the accuracy and currency of your personal data. Please reach out to us to request corrections if any of your information is inaccurate or outdated. You are entitled to rectify your personal data.

Limitation Right

If you believe we hold inaccurate information about you, are processing data unlawfully, or do not need to process data for a specific purpose, you have the right to request limitations on our data processing. You may also request a halt to data processing while we investigate this matter or your right to object to specific processing.



Your entitlements

Right to object to the processing of personal data

You have the right to raise objections to our processing activities on the grounds of legitimate interest (Article 6.1 f GDPR) by citing your specific personal situation. Furthermore, you retain the option to consistently object to the utilization of your personal information for direct marketing purposes. Should you choose to opt out of marketing communications, we will cease sending you promotional materials.

Right to object to automated decisions significantly affecting you

You are entitled to challenge an automated decision made by Intensogruppen if it carries legal implications or significantly impacts you in a similar manner. Intensogruppen does not engage in automated decision-making.

Right to revoke consent

If your personal data is processed based on consent, you always have the option to withdraw it.

Right to lodge a complaint

If you have a grievance regarding Intensogruppen's handling of your personal information, you have the option to lodge a complaint with the Swedish Data Protection Authority, the regulatory body in Sweden.

Contact information for submitting a complaint: imy@imy.se.

For further details regarding your rights and regulations concerning the processing of personal data, please visit https://www.imy.se.

6. Get in touch

Säljpoolen in Sweden Ltd., reg. no. 556354-3726 Intenso Teknikrekrytering Ltd., reg. no. 556765-2762 Intensogruppen Ltd., reg. no 556995-8662 Intenso Teknikrekrytering South Ltd. reg. no 559216-7620

Klippan 1A, 414 51 Gothenburg is the data controller for the processing of your personal data outlined in this information text and is accountable for ensuring compliance with prevailing data protection laws.

Email: info@intenso.se or 031-704 51 70.

The text was revised on June 5, 2024.